
JOB POSTING #70-2019

Department: Materials

Job Title: Shuttle Van Driver

Number Required: 2

Shift Work: ☐ Yes ☒ No 2 day on/2 day off/3 day on
2 day off/2 day on/3 day off

Type: ☐ Temporary ☒ Permanent

SCOPE AND RESPONSIBILITIES

- Must be willing to participate in annual defensive driving training
- Must be willing to participate in annual medical surveillance
- Must be very flexible with shifts
- Responsible for maintaining cleanliness of vehicle (interior and exterior)
- Completion of pre and post-op maintenance checks
- Maintain a travel log to record locations travelled to and travel time
- Ensure all loads are secured appropriately
- Must have adequate knowledge of all traffic rules and regulations and adhere strictly to them

QUALIFICATIONS

- Must be a resident of Thunder Bay area
- Clean current drivers abstract and will be required to provide on an annual basis
- Valid Ontario G license
- Must possess or be willing and eligible to obtain Ontario E license
- Must be focused, confident and observant while driving. Safety is a priority.
- Must be professional in both manner and appearance
- Excellent customer service and communication skills
- Ability to maintain confidentiality
- Must be able to multi-task and prioritize while maintaining composure

Please send resumes to: ckorzenko@nap.com